

# POSTER APPROVAL AGREEMENT



## POSTING POLICY

The Sheridan Student Union Inc. (SSUI) is responsible for approving ALL materials intended for posting. Any materials posted on the Student Union boards that are not approved, will be removed by the SSUI. **ALL MATERIALS MUST BE APPROVED AND STAMPED PRIOR TO BEING POSTED ON ALL SSUI BOARDS. THE SSUI WILL MANAGE AND MONITOR OF ALL SU POSTER BOARDS.**

Posters can be approved by a staff member during regular business hours. Only Sheridan students, faculty and staff may post on campus. Any individual wishing to post an item on an SSUI bulletin board must read, understand and accept the terms and conditions of this Policy. One poster is allowed per board to a maximum of 20 posters. Each poster must be individually stamped and approved by staff. Approved posters have a standard 14-day expiration date.

## ORGANIZATIONS/ACTIVITIES AUTHORIZED FOR POSTING

- **Sheridan Student Union Events & Services**
  - ✓ Events, Clubs, Awareness Campaigns, Services, Elections, Partners
- **Sheridan College Events & Services**
  - ✓ Sheridan Academic Programs and related activities
- **Sheridan Student Activities**
  - ✓ Used books, Class projects, Lost items

NOTE: Any other personal advertisements by students may be done on the Marketplace tab at [www.sheridansu.net](http://www.sheridansu.net)

## POSTING CONTENT THAT IS NOT ACCEPTABLE

- ⊗ Nudity, violence or weapons
- ⊗ Promotion of drugs or alcohol
- ⊗ Discriminatory content
- ⊗ External job opportunities other than those through the Sheridan Career Centre
- ⊗ Off-campus housing other than that of the SSUI-affiliated service
- ⊗ Content from an external organization or individual

## POSTING LOCATIONS

SSUI bulletin boards are located throughout the campus and are indicated by their Sheridan Student Union logo.

**POSTING IS ONLY ALLOWED ON THESE BOARDS.**

## DISCLAIMER

The SSUI reserves the right to remove any material at any time as the organization deems necessary. Student, staff and faculty will not remove, deface or cover any other posters on the SSUI boards.

## **I HAVE READ AND ACCEPT THE STIPULATIONS OF THIS POLICY:**

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Student #: \_\_\_\_\_

Email/Phone : \_\_\_\_\_

**SHERIDAN STUDENT UNION INC.**

Signed : \_\_\_\_\_

SSUI Rep.: \_\_\_\_\_

Date.: \_\_\_\_\_